



Quality Education Institute of Durham

800 Elmira Avenue, Durham, NC 27707

Phone: (919) 680-6544

www.qeidurhamnc.org

APPLICATION FOR ADMISSION

(Please type or print)

STUDENT INFORMATION:

Last Name	First Name	MI	Grade Entering	Gender
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Date of Birth	Social Security Number	Student Telephone Number
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Student Address	City	State	Zip Code
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FAMILY INFORMATION

Mother's Name	Email Address	Home Telephone
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Street Address (If different from student)	City	State	Zip Code
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Employer's Name	Job Title	Work Telephone
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Father's Name	Email Address	Home Telephone
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Street Address (If different from student)	City	State	Zip Code
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Employer's Name	Job Title	Work Telephone
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Parent's Marital Status:

Single Married Separated Divorced Remarried Widowed



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EDUCATIONAL INFORMATION

Last School Attended: _____

Mailing Address of School: _____

Student Grades Have Been:

___ Superior ___ Above Average ___ Average ___ Below Average

Has Student Failed Any Grade? ___ Yes ___ No

If so, what grade? _____

Has student ever been suspended, expelled, dismissed, or severely disciplined in any other school? ___ Yes ___ No If yes, please explain below:

Please provide two previous teachers we may request a reference concerning your child?

Name Email Address Telephone Number Grade Attended



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The following persons have permission to pick up your child from QEI Durham.

Name	Relation	Home#	Mobile#
1. _____			
2. _____			
3. _____			
4. _____			
5. _____			

EMERGENCY MEDIAL INFORMATION

If parents cannot be reached the following persons should be contacted in case of an emergency:

Name	Relation	Home#	Mobile#
1. _____			
2. _____			
3. _____			
4. _____			

Please list any allergies your child may have or any other information you feel the staff should know? _____

Is student currently taking any medications? _____

Doctors Office: _____

Phone#: _____

Dentist Office: _____

Phone#: _____

Insurance Carrier: _____

Policy#: _____

Hospital Preference: _____

I agree that QEI Durham may authorize a physician associated with an emergency room to provide emergency care in event that neither I nor my child's doctor can be reached immediately. QEI Durham will provide the necessary transportation for emergency care. _____ Initial

I will send separate written permission and instructions for any other medication my child may need. _____ Initial



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EMERGENCY MEDICAL INFORMATION CONTINUED

Are there any unusual factors in the child's life such as adoption, serious illness, absence of a parent, learning disabilities, attention deficit disorder, physical, mental, or emotional problems or any other circumstances about which you feel QEI Durham should know? Please comment.

Any information provided above is confidential. The only time information will be shared is with child's direct teacher. Unless instructed otherwise by family.



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Parent Questionnaire

We are very interested in ascertaining your level of interest and potential commitment to our School and the education we provide for the students. You and your child(ren) are very important to the administrators, teachers and staff of QEI – Durham. Please take a few moments to complete the following questions. Your cooperation is very much appreciated, and will help us as we continue striving toward making QEI-Durham a premier school in the Research Triangle Area of North Carolina. Thank you.

1. Why did you choose QEI?
2. How did you hear about QEI?
3. What do you look for in a teacher?
4. Write about your child / describe your child's strengths and weaknesses, and overall skill set.
5. What, if any, fears or concerns do you have about your child in this school year?
6. Explain to us how, when and why you would like us to communicate with you this year regarding your child.

OFFICE USE ONLY

Date Enrolled: _____

Accepted in Grade: _____

Date of Assessment: _____

Transcript Requested: _____

Date Discharged: _____



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Tuition and Fees

The current annual tuition is **\$7,500 per year**, paid over 10-months. Payment are automatically deducted from your designated banking institution on the 1st of each month. The application fee is \$25. The annual (non-refundable and non-transferrable) enrollment fee is **\$550 per student**. A multiple child discount will apply for each additional child.

A \$30 fee will be charged for failed tuition payments. Please refer to your contract for more details.

QEI may immediately terminate the enrollment contract without giving any notice, if the parent(s) or guardian(s) fails to make payments when due. A student will not be able to attend school under these circumstances, however, will be readmitted upon receipt of past due balance.

We respect a parent's right to remove his/her children from QEI. However, **you are obligated to pay the agreed upon tuition amount**, regardless of your child's student status with QEI. In other words, should you withdraw your student from QEI, **the remainder of the tuition for the year is due at the time of withdrawal. A \$250 fee will be charged, and student records withheld for breach of contract.**
